

## **BROADWELL PARISH COUNCIL**

Copperfields, Colman. Temple Guiting. GL54 5RT  
Tel: 01451 850611, email:broadwellpc@live.co.uk

### **Minutes of Broadwell Parish Council Meeting held on Thursday 7<sup>th</sup> March 2019 in the Village Hall, Broadwell**

**Councillors Present:** Tony Leonard (Chairman), Emma Ashton and Susanna Wilcox  
**In attendance:** Ruth Waller (Clerk), District Councillor Julian Beale and one resident

#### **Minutes**

**Cllr Leonard opened the meeting at 7.37pm**

**190307/1 Apologies:** Apologies were received and accepted from Cllrs Neill and Disney. County Councillor Stowe also sent his apologies.

**190307/2 To approve the minutes of the Council Meeting held on 9<sup>th</sup> February 2019:** The minutes were approved as a true account and duly signed by the Chairman.

**190307/3 To receive Clerk's Report (in relation to the minutes):** A brief report was received and the contents noted.

**190307/4 To declare any interests in items on the agenda (Localism Act 2011):** None declared

**190307/5 To receive comments and concerns from members of the public:** None received

**190307/6 To receive update from District and County Councillors:** None received although Cllr Beale had been involved in the update regarding the Flood Plan (see minute 7). Some clarification was required in relation to the proposed tree work near Village Hall.

**Action: Clerk to contact resident to clarify what remedial work is required to these trees.**

**190307/7 To consider the future responsibility for the laying of a pipe across the Village Green, or agree any other proposals in relation to the Flood Plan:** Cllr Leonard updated the Council regarding the outline plan for the pipe by Lawrence King. The system would run down Broadwell Hill then across the green, emerge behind the Ashton stone and play equipment. It was noted that permission would be required from any affected landowners. Once the final plan had been received, residents would then be invited to comment on the proposal.

**190307/8 To provide an update relating to the verges, trees and access in Wheat Close:** The Clerk informed the Council that the trees were property of CDC and had been inspected last year with only light pruning been recommended. They were due to be inspected again in August 2019. Cllr Leonard had visited a resident to discuss the issue relating to parking. Further response was expected from CDC and Bromford housing. Council agreed that curbing could help deter parking on the verges and would support the drain on the corner of the verge.

**Action: Clerk to contact GCC to submit request for curbing at this point.**

**190307/9 To consider adopting the verges in Wheat Council as a Parish Council Asset:** Council resolved not to adopt this land.

**190307/10 To consider the Clerk's current contract and resignation and to confirm arrangements for recruitment:** The current contract was reviewed but Cllr Leonard was still unwilling to sign it in the current format. It was noted that the Clerk was now on SCP 21 following her completion of the CiLCA. However, Cllr Leonard stated that Council had not originally agreed to this. The original contract has not been presented by Cllr Leonard. **No vote was taken by Council on this matter.** The Clerk's resignation was accepted and arrangements agreed that the clerk would draft an advert for display on GAPTC's website. Clerk advised that although a CiLCA qualified Clerk was not a necessity, given the amount of work this Council entails, someone with experience of working within the Local Government Sector should be recruited. The current Clerk could remain in post as a Locum Clerk until a suitable replacement was sourced.

Minute ref: 190307

signature.....

Date.....

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### 190307/11 Finance:

- a) **To consider statement of finances and bank reconciliation:** The bank statements and reconciliation were approved.

Receipts & Payments Summary	Purpose	Amount	Total £.p	BUS Account	Treasurers Account	cheque no/ counterfoil
			<b>12137.78</b>	1100.63	11037.15	
Receipts to date			<b>10444.10</b>	0.53	10443.57	
Payments to date			<b>4840.22</b>	0.00	4840.22	
<b>Balances</b>			<b>17741.66</b>	1100.63	16640.50	
<b>Bank reconciliations</b>						
Balance as above			<b>17741.66</b>	1101.16	16640.50	
Add: Cheques not yet presented					793.25	607
Less: Receipts not yet credited					600.00	
Less earmarked funds;	Setts	1150.00				
<b>Balance on Bank Statements</b>			<b>17934.91</b>	1101.16	16833.75	

- b) **The following payments were approved:**

Cheque No	Payee	Purpose	Authority	Cheque Value	VAT to be reclaimed
0608	PATA	Village Newsletter costs 2019	LGA 1972, s.111	£12.75	None
0609	R. Waller	Salary Jan- March	LGA 1972, s.112	£456.06	None
0610	HMRC	TAX	LGA 1972,s.112	£43.80	None
0611	Community Heartbeat Trust	Annual Service Agreement	PHA 1936,s.234	£126.00	None
0612	Community Heartbeat Trust	Signs for telephone kiosk	PHA 1936, s.234	£28.00	None
0613	GAPTC	Annual Subs	LGA 1972,s.143	£88.77	None
0614	Information Commissioner	Data Reg. Renewal	LG(MP)A 1976, s.19	£40	None
0616	Broadwell Village hall	Rent (table-tennis club from grant received)	LGA 1972,s.142	£205	None
0617	Broadwell Village Hall	Rent for meetings Jan-March	LGA 1972,s.142	£30	None

**190307/12 To receive an update on any other Highway matters:** Highways matters had been raised previously in Minute 8 above. It was also noted that the grips still required cleaning on Broadwell Hill.

### 190307/13 Planning: For consideration:

- i) 19/00555/TCONR: Laburnum - Remove limbs heading over grass, as marked Sorbus - Crown Thin- Removing selected branches in the upper canopy to reduce current density by up to 25% Clematis Cottage, The Bank Broadwell GL56 0TY : **No objection**

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ii) Ref. No: 19/00351/TCONR: The Old Bakery Chapel Street Broadwell GL56 0TW – Silver Birch FELL: **No objection**

iii) Long Marston Airfield (18/01892/OUT):  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=PAZF34PM00F00>

iv) South Western Relief Road:  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=PAZ5AIPM00F00>  
**Council resolved not to comment on either of the above applications.**

**For noting:**

19/00189/COMPLY | Compliance with conditions 5 (sample panel) and 6 (roofing sample) of applications 18/02380/LBC and 18/02379/FUL - Erection of single storey extension | Vine House Broadwell Moreton-In-Marsh Gloucestershire GL56 0TL

**190307/14 to note any correspondence received and decide actions, if any:**

- GAPTC updates + training courses
- Info re: Purdah
- GRCC e-newsletter
- BBC "Back in History" Casting; Council agreed Clerk could display these posters
- NHS long-term plan: No response from this Council
- ICO renewal: Council agreed to pay this under duress.

**190307/15 To confirm the next meeting dates of Broadwell Parish Council:** Meeting dates confirmed as follows:

Thursday 4<sup>th</sup> April 2019 (Annual Parish Meeting/Assembly)  
Thursday 9<sup>th</sup> May 2019: Annual Meeting of the Parish Council

**The Chairman thanked all for attending and closed the meeting at 8.40pm**